

RED LAKE WATERSHED DISTRICT

November 22, 2022

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	November 10, 2022 Minutes	Action
	Financial Report dated November 21, 2022	Action
	State Ditch 83-Agdar Township, RLWD Project No. 149B Pay Estimate No. 1-Final	Action
	Beaver Bounty	Info./Action
	Table Permit No. 22-220, Terrebonne Township, Red Lake County	Action
	Table Permit 22-269, Michaelson/Steer, Louisville Twp., Red Lake Co.	Action
	Withdraw Permit No. 22-247, Brandsvold Township, Polk County	Action
	Permits: No. 22136 and 22262	Action
	2023 MAWD Annual Dues	Info./Action
	December Meeting Dates	Info./Action
	Administrators Update	Information
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

UPCOMING MEETINGS

November 24-25, 2022	Office Closed-Thanksgiving Holiday
Nov. 29-Dec. 3, 2022	MAWD Annual Conference, Alexandria
December 8, 2022	RLWD Board Meeting, 9:00 a.m.
January 17-19, 2023	40 th Annual Red River Basin Land & Water Int. Summit Conference

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
November 10, 2022

Vice President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Allan Page, Tom Anderson, and LeRoy Ose. Absent: Managers: Dale M. Nelson and Brian Dwight. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the October 27, 2022, minutes. Motion by Ose, seconded by Anderson, to approve the October 27, 2022, Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated November 9, 2022. Motion by Page, seconded by Anderson, to approve the Financial Report dated November 9, 2022, as presented. Motion carried. Staff member Ann Joppru noted that the current interest rate at American Federal Bank-Fosston increased from 1.75% to 2.0%.

Engineer Tony Nordby, Houston Engineering, Inc., stated that patching of the asphalt on CSAH 3, as part of the construction of Black River Impoundment, RLWD Project No. 176, was completed and approved by the Pennington County Highway Department. It was also stated that CC Steel has to install a bracket on the Sluice Gate prior to project closeout. The bracket is supposed to be installed this week or early next week. Motion by Sorenson, seconded by Page, to schedule the Final Payment Hearing to R.J. Zavoral and Sons, Inc., for construction of the Black River Impoundment, RLWD Project No. 176, for 9:30 a.m., December 8, 2022, at the Red Lake Watershed District office. Motion carried.

The Board reviewed Pay Estimate No. 2-Final, for Taggart Contracting Inc., for replacement of the Knutson Dam, RLWD Project No. 50F in the amount of \$21,661.40. Engineer Tony Nordby, Houston Engineering, Inc., recommended that the contractor present a warranty letter due to the late timeframe of planting the grass. Motion by Page, seconded by Ose, to approve Pay Estimate No. 2-Final, for Taggart Contracting Inc., for replacement of the Knutson Dam, RLWD Project No. 50F, contingent upon receipt of a warranty letter for planting of the grass. Motion carried.

The Board reviewed Pay Estimate No. 2-Final for the Demarais Hanson Repair, RLWD Project No. 149 in the amount of \$28,724.32. Engineer Tony Nordby, Houston Engineering, Inc., recommended Final Payment contingent upon the receipt of the IC134 Form and payroll records. Motion by Anderson, seconded by Page, to approve Pay Estimate No. 2-Final, for Quality Spray Foam DBA Anderson Excavating, for the Demarais Hanson Repair, RLWD Project No. 149, contingent upon receipt of the IC134 Form and payroll records. Motion carried.

The Board reviewed the Clearwater River 1W1P, RLWD Project No. 149B, Memorandum of Agreement. Administrator Jesme reviewed minor changes that he had requested to be made to the document. Motion by Anderson, seconded by Sorenson, to approve authorizing the signature of the Clearwater River 1W1P, RLWD Project No. 149B Memorandum of Agreement with the revisions recommended by Jesme. Motion carried.

The Board reviewed a letter from Beltrami County requesting funding assistance to update Beltrami County's GIS imagery. Jesme indicated that Brian Dwight met with Kevin Trappe, GIS Director for Beltrami County to discuss the Beltrami County request for cost share funding from the District in the amount of \$10,000, with an estimated total project cost of \$76,000. Administrator Jesme indicated that with the development of the Upper and Lower Red Lake 1W1P, the updated imagery could be beneficial for the development of the upcoming plan. Motion by Ose, seconded by Page, to approve cost share in the amount of \$10,000 to assist in updating Beltrami County's GIS imagery. Motion carried.

The Board reviewed the final cost of the Nelson Ring Dike, RLWD Project No. 129AU in the amount of \$44,489.54, which brings the amount of the landowner portion to be a credit in the amount of \$4,604.15, which will be refunded to the landowner.

The Board reviewed the final cost of the Sorum Ring Dike, RLWD Project No. 129AW in the amount of \$134,933.23, which brings the amount of the landowner portion to be a credit in the amount of \$900.35, which will be refunded to the landowner.

Motion by Sorenson, seconded by Anderson, to approve a one-year permit extension for RLWD Permit No. 19181, Wayne Vettleson, Equality Township, Red Lake County. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Page, to approve the following permits with conditions stated on the permit: No. 22242-22246, Brandsvold Township, Polk County; No. 22248, Reed Engelstad, Veldt Township, Marshall County; No. 22249, Marshall County Highway Department, Holt Township, Marshall County; No. 22250, Garnes Township, Red Lake County; No. 22251, Viking Gas Transmission, Sullivan Township, Polk County; No. 22252, Luke Kaushagen, Veldt Township, Marshall County; 22253, Star Township, Pennington County; No. 22254, Louisville Township, Red Lake County; No. 22255, Browns Creek Township, Red Lake County; No. 22256, Clayton Johnsrud, Star Township, Pennington County; No. 22257, Minnesota Department of Transportation, Wyndotte Township, Pennington County; No. 22258, Matthew Kehn, Emardville Township, Red Lake County; No. 22259, Pennington County Highway Department, Numedahl Township, Pennington County; No. 22260, Mike Gasper, Nesbit Township, Polk County; No. 22261, Joe Chiplinski, Whiteford Township, Marshall County; No. 22263, Louisville Township, Red Lake County; No. 22264, Randy Myhre, Poplar River Township, Red Lake County; and No. 22265, Claire Berberich, Poplar River Township, Red Lake County. Motion carried.

Administrator Jesme stated that after gathering further information from the District's IT company, Corporate Technologies, it was determined that the District should update their Barracuda backup device to a Barracuda 390 (4TB) with 3-year support and subscription at a

cost of \$11,117.13. Jesme recommended using funds from the District's 2023 budget as the device will not be installed until January. Motion by Sorenson, seconded by Page, to approve the purchase of a Barracuda 390 (4TB) with 3-year support and subscription at a cost of \$11,117.13 from Corporate Technologies. Motion carried.

Administrators Update:

- Jesme will participate in the RRWMB meeting on November 15, 2022 via Teams, with Manager Ose participating in person.
- Jesme and Hanson attended the Thief River 1W1P Policy Committee meeting held October 28, 2022 at the District office. Included in the packet was the agenda for the meeting which included a one-year extension of the grant that is set to expire December 31, 2022.
- The Clearwater River 1W1P Policy Committee met on October 31st in Bagley.
- The Red Lake River 1W1P Policy Committee met on November 9, 2022. The 2020 Watershed Based Funding Grant which expires December 31, 2022, was extended to December 31, 2023.
- Jesme attended the Minnesota Association of Watershed Administrators' meeting in Fergus Falls on November 4th.
- Jesme and Manager Ose met with the Marshall County Board on November 1st to present the 2021 Annual Report.
- Included in the packet was a MnDNR "Notice of Intent to Adopt Expedited Rules Without a Public Hearing" for Invasive Species.

Administrator Jesme stated that landowner Kelly Dahlen stopped in to discuss the Good Lake Project, RLWD Project No. 67 and the need to operate the impoundment in the future. Jesme indicated with no current "Special Land Permit" with the Red Lake Tribal Nation, the District is not able to gain access to operate the impoundment. Jesme indicated that Mr. Dahlen may be willing to assist the District in the operation of the impoundment, if an agreement can be reached with the Red Lake Tribal Nation. Additional information will be presented to the Board at a later time.

Manager Ose stated that he attended the Red River Basin Commission Board meeting representing the RRWMB.

Manager Ose informed the Board that he had flown over Agassiz NWR and it appears Agassiz Pool is drained completely and there is only some minor ponding within the complex. It appears the only ponding of water appears to be where sediment will not allow the water to get out. Ose also stated that water levels on the Good Lake Impoundment have dropped from his last fly-over. Ose also reported that construction to repair the KeWaSay dike, located along the Clearwater River on Red Lake Tribal Nation property, has been completed.

Manager Anderson stated that the approval of the Clearwater River 1W1P Comprehensive Plan is complete and that the Memorandum of Agreement for the implementation of the plan has been finalized which will allow partners to start working on projects in 2023.

Manager Anderson questioned what the current levels are on the Pine Lake and Little Pine WMA projects.

Motion by Sorenson, seconded by Ose, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for November 22, 2022

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medicare (11-9-22 payroll)	\$ 4,620.52
online	MN Department of Revenue	Withholding taxes (11-9-22 payroll)	\$ 823.28
online	EFTPS	Withholding FICA, Fed & Medicare (11-16-22 payroll)	\$ 57.36
40450	Jacob and Alexis Sorum	Refund for overpayment for Ring Dike Proj. #129AW	\$ 900.35
40451	Peter and Ashley Nelson	Refund for overpayment for Ring Dike Proj. #129AU	\$ 4,604.15
40452	Aramark	Office rug rental	\$ 71.64
40453	Beltrami SWCD	Soil Health field day postcards & GIS mapping #149A	\$ 3,128.82
40454	Brent Klamar	Mileage Landowners meeting #180C	\$ 56.25
40455	Corporate Technologies	Managed IT services & MS office 365	\$ 1,472.50
40456	DBS Backhoe & Excavation LLC	Miller Dam Repair. Proj. #50C	\$ 12,920.00
40457	Dennis Schulz	Mowing Proj. #60C	\$ 545.00
40458	Fleet Supply	T-Posts for Marking signs Proj #176 & Ice Melt	\$ 75.92
40459	Gary Anderson	Mileage Landowners meeting #180C	\$ 50.00
40460	Gunnar Nelson	Transplant 8' Spruce Trees Proj. #176	\$ 525.00
40461	Holthusen Construction Co.	Cleaning out Logs & Debris from Structures Proj #13	\$ 37,025.00
40462	James Sparby	Mileage Landowners meeting #180C	\$ 50.00
40463	Joshua Sandness	Clean Offices	\$ 140.00
40464	Jeremy Rychlock	Read/Observe levels Proj. #13	\$ 375.00
40465	Loren Lusignan	Mileage Landowners meeting #180C	\$ 50.00
40466	Lunke Construction	Seeding & shaping SD 83. Proj. #14	\$ 6,436.00
40467	Marco	2 desk scanners	\$ 6,412.21
40468	Mark Beito	Remove Beavers Proj. #13	\$ 2,475.00
40469	Oaklee Nelson	Transplant 8' Spruce Trees Proj. #176	\$ 525.00
40470	Page's Country Creations	River Watch Jackets	\$ 859.00
40471	Patrick Young	Remove Beavers Proj. #13	\$ 600.00
40472	Shannon Nelson	Transplant 8' Spruce Trees Proj. #176	\$ 525.00
40473	Travis Nelson	Transplant 8' Spruce Trees Proj. #176	\$ 525.00
online	City of Thief River Falls	Utilities	\$ 470.51
online	Cardmember Services	* see details below	\$ 639.35
online	PureWater	H2O for office	\$ 38.00
online	Further	Monthly Fee	\$ 8.25
online	Quick Books	Monthly Fee	\$ 329.00
online	MN Energy Resources Corp	Heating expense	\$ 47.63
direct	Tom Anderson	Mileage	\$ 155.00
direct	Myron Jesme	Expenses - MAWA	\$ 54.00
	Staff & Board Payroll	11/16/2022	346.35
	Total Checks		\$ 87,936.09

*** Cardmember Services**

Proj. 92 Craguns Staff lodging	-261.62
Proj. 001 Office & Cleaning supplies	162.97
Amazon - vehicle roof mounts	<u>738.00</u>
Total	<u>639.35</u>

Banking Northern State Bank

Balance as of November 10, 2022	\$ 297,948.44
Total Checks Written	\$ (87,936.09)
Receipt #224197 MPCA - TR SWAG Proj. #168A	\$ 8,544.47
Balance as of November 22, 2022	<u>\$ 218,556.82</u>

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of November 10, 2022		\$ 4,645,883.59
Receipt #224196 International Water Institute - reimbursement expense River Watch		\$ 466.03
Receipt #224198 RRWMB reimbursement 50% Sorum Ring Dike Proj. #129AW		\$ 67,466.62
Receipt #224199 RRWMB reimbursement 50% Nelson Ring Sike Proj. #129AU		\$ 8,237.36
Receipt #224200 Clearwater SWCD - reimbursement 2nd qtr expenses #149B		\$ 683.00
Receipt #25001 Paul/Dell Hoff - Land rent Louisville-Parnell Proj. #121		\$ 6,231.63
Balance as of November 22, 2022		<u>\$ 4,728,968.23</u>

Current interest rate is 2%

Edward Jones

Balance	12 month CD 3.45% Expiry 9-15-23	<u>\$ 241,000.00</u>
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Edward Jones

Balance	12 month CD 3.7% Expiry 9-22-23	<u>\$ 240,000.00</u>
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Edward Jones

Balance	12 month CD 3.7% Expiry 9-22-23	<u>\$ 17,000.00</u>
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Total Cash

\$ 5,428,525.05

FINAL PAYMENT

Client Project No.

HEI Project No.

3655-0099

PAYMENT NUMBER: 1

 Project: Quality Spray Foam LLC DBA Anderson Excavating
 Location: Sections 6 & 7, Agder Township, Marshall County, Minnesota

PERIOD OF ESTIMATE:
 FROM **10/25/2022** TO **11/11/2022**
CONTRACT CHANGE ORDER SUMMARY
ESTIMATE

Change Order		AMOUNT	
NO.	DATE	ADDITIONS	DEDUCTIONS
TOTALS		\$ -	\$ -
NET CHANGE		\$ -	\$ -

1. Original Contract	\$	123,100.00
2. Change Orders	\$	-
3. Revised Contract (1+2)	\$	123,100.00
4. Work Completed*	\$	123,100.00
5. Stored Materials*	\$	-
6. Adjustments*	\$	-
7. Subtotal (4+5+6)	\$	123,100.00
8. Retainage 0.00%	\$	-
9. Previous Payments	\$	-
10. Amount Due (7-8-9)	\$	123,100.00

*Detailed Breakdown Attached if Non-Zero Value

CONTRACT TIME

Completion Date Contract

Original (days)	N/A	On Schedule? Yes	Starting Date: <u>10/31/2022</u>
Revised	N/A		Final Completion: <u>12/2/2022</u>
Remaining	N/A		

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of his/her knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

 Contractor: Quality Spray Foam LLC DBA Anderson Excavating
 By: *Andrew Anderson*
 Date: 11-16-22
OWNER'S APPROVAL:

 Owner: Rod Lake Watershed District
 By: _____
 Date: _____

ENGINEER'S RECOMMENDATION:

I have reviewed the progress of the work, and to the best of my knowledge, information and belief, in accordance with the terms of the Contract, the Contractor is entitled to a partial payment in the amount requested.



 Engineer: _____
 By: *Tony A. Nordby*
 Date: 11/15/2022
REMIT PAYMENT TO:

 Quality Spray Foam LLC DBA Anderson Excavating
 11374 215th St. NW
 Thief River Falls, MN 56701

Client Project No. HEI Project No. 3655-0099
 Project: Quality Spray Foam LLC DBA Anderson Excavating
 Location: Sections 6 & 7, Agder Township, Marshall County, Minnesota
 Contractor: Quality Spray Foam LLC DBA Anderson Excavating

PAY ESTIMATE

PAY ESTIMATE #:	1
SUBMITTED:	11/22/2022
BEGIN DATE:	10/25/2022
END DATE:	11/11/2022

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
Original Contract Items											
2021.501	MOBILIZATION	Lump Sum	1.	\$ 12,000.00	\$ 12,000.00	1.	\$ 12,000.00		\$ -	1.	\$ 12,000.00
2101.501	CLEARING AND GRUBBING	Lump Sum	1.	\$ 12,000.00	\$ 12,000.00	1.	\$ 12,000.00		\$ -	1.	\$ 12,000.00
2104.503	REMOVE PIPE CULVERTS	LIN. FT.	50.	\$ 15.00	\$ 750.00	50.	\$ 750.00		\$ -	50.	\$ 750.00
2106.507	EXCAVATION - COMMON (P)	CY	530.	\$ 10.00	\$ 5,300.00	530.	\$ 5,300.00		\$ -	530.	\$ 5,300.00
2106.507	COMMON EMBANKMENT (P) (CV)	CY	855.	\$ 10.00	\$ 8,550.00	855.	\$ 8,550.00		\$ -	855.	\$ 8,550.00
2501.502	FLAP GATE FOR 18" CS PIPE CULVERT	EACH	1.	\$ 500.00	\$ 500.00	1.	\$ 500.00		\$ -	1.	\$ 500.00
2501.503	18" CS PIPE CULVERT	LF	60.	\$ 60.00	\$ 3,600.00	60.	\$ 3,600.00		\$ -	60.	\$ 3,600.00
2511.507	RANDOM RIPRAP CLASS II	CY	10.	\$ 100.00	\$ 1,000.00	10.	\$ 1,000.00		\$ -	10.	\$ 1,000.00
2573.503	FLOATATION SILT CURTAIN TYPE MOVING WATER	LF	100.	\$ 16.50	\$ 1,650.00	100.	\$ 1,650.00		\$ -	100.	\$ 1,650.00
2575.501	TURF ESTABLISHMENT	Lump Sum	1.	\$ 7,000.00	\$ 7,000.00	1.	\$ 7,000.00		\$ -	1.	\$ 7,000.00
2577.601	TOE-WOOD DEBRIS	CY	1,107.	\$ 50.00	\$ 55,350.00	1,107.	\$ 55,350.00		\$ -	1,107.	\$ 55,350.00
2577.601	SOD MAT	SY	440.	\$ 35.00	\$ 15,400.00	440.	\$ 15,400.00		\$ -	440.	\$ 15,400.00
Totals											
Original Contract Amount					\$ 123,100.00						
Extra / Change Order Amount					\$ -						
Work Completed						\$ 123,100.00		\$ -		\$ 123,100.00	

**APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT**
1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: Terrebonne Twnship	Telephone Number: 218-280-9493
Address (Street, RFD, Box No., City, State, Zip): 24067 170 Ave SE RLF MN 56750 <i>Address for Jeff Gencereux (Twnship Board Chair)</i>	
Address of Potential Project: 23710 170 Ave SE	
Project Location: Government Lot _____ Quarter Section(s) 12 Section(s) 12	
Township (Name & #) Terrebonne Range # R-43-W County Red Lake	
Type of Work Proposed:	
<input type="checkbox"/> Excavate	<input type="checkbox"/> Install
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove
<input type="checkbox"/> Drain	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Construct	<input type="checkbox"/>
<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input checked="" type="checkbox"/> Culvert (Size _____)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: sizing culvert to drain water to the West side of 170 Ave SE
Estimated drainage area: acres _____ or sq. mile(s) _____
Work is necessary because: flooding and road wash out is an issue

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: 	Date: 10-12-22
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907 1 4 2022

MJ

For Office Use Only P.A. No.	22-220
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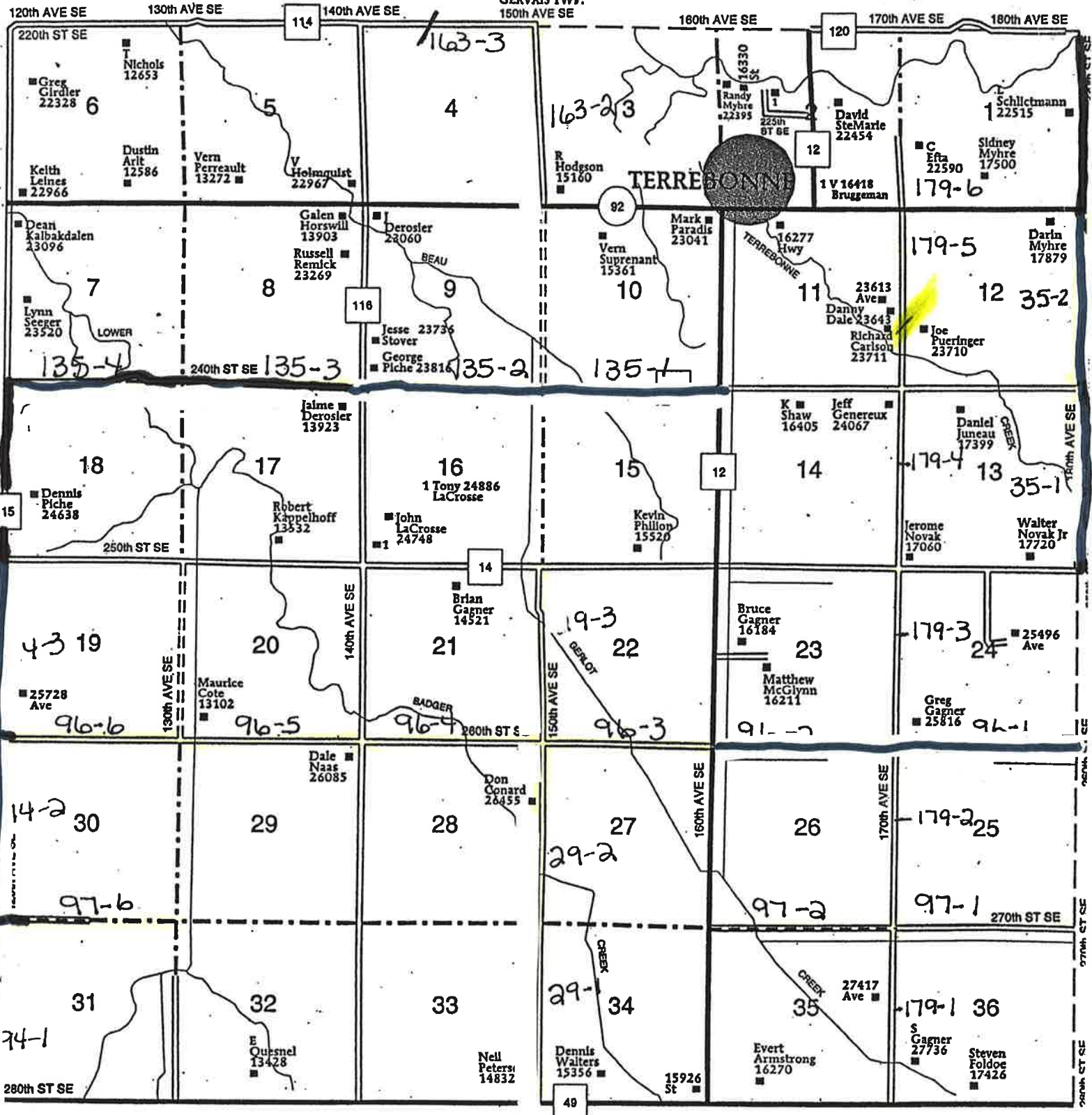
T-150-N

TERREBONNE DIRECTORY

R-43-W

(Residents - Owners or Renters)

GERVAIS TWP.
150th AVE SE







**APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT**

1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: <u>Gerald Michaelson</u>		Telephone Number: <u>218-289-1833</u> <u>Jimmy</u>	
<u>Henry + Paulina Steen</u>			
Address (Street, RFD, Box No., City, State, Zip): <u>21320 210th Ave SW, Crookston MN 56716</u>			
Project Location: Government Lot _____		Quarter Section(s) _____ Section(s) <u>Sec 30 - NE 1/4</u> <u>Sec 29 NW 1/4</u>	
Township (Name & #) <u>Louisville</u>		Range # _____ County <u>Red Lake</u>	
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install	<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input checked="" type="checkbox"/> Remove <u>36"</u>	<input checked="" type="checkbox"/> Culvert (Size <u>?</u>)	<input type="checkbox"/> Erosion Control
<input checked="" type="checkbox"/> Drain	<input type="checkbox"/> Other _____	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other _____

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>Site 1 - remove culvert thru minimum maintenance road</u> <u>direct water to the north towards the Hwy install east/west</u> <u>culvert @ site 2 - clean east ditch on minimum</u> <u>of Co. Rd. 18 in the NE 1/4 of Sec 30</u>	
Estimated drainage area: acres _____ or sq. mile(s) _____	
Work is necessary because: <u>washes out large gully on west side of min. maintenance</u> <u>road</u>	

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: <u>Gerald Michaelson</u>	Date: <u>10-12/22</u> <u>10/12/22</u>
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NOV 9 9 2022
MS

For Office Use Only P.A. No. <u>22-269</u>



Red Lake County

 Minnesota

Forness/Michaelson

1:9,000

Date: 10/11/2022

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

This map is not a substitute for a professional field estimate or for boundary control monuments. Buyer and owner assume all risks.



Permit # 22-247

Status Report: **Withdrawn**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Brandsvold Township	Brandsvold Township	36500 360th St. SE Gully, MN 56646		tel:218-556-0741 mobile: fax:

General Information

- (1) The proposed project is a:
Culvert Installation / Removal / Modification
- (2) Legal Description
- (3) County: **Polk** Township: **Brandsvold** Range: **40** Section: **5 1/4**:
- (4) Describe in detail the work to be performed. **Floods every spring. No pipe at this time**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **Spring Flood 22**

Status

Status	Notes	Date
Withdrawn	P.A. #22-247 – Brandsvold Twp/Kevin Blaser Polk county – Brandsvold Township – Section 4/5 After having a conversation with the applicant, Red Lake Watershed District (RLWD) will withdraw this permit to add a culvert per the applicant.	Nov. 14, 2022
Received	None	Oct. 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

**APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT**
1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: Blaser Brandsvold Town	Telephone Number: Kevin Blaser Blaserex@icloud.com 218-556-0741
Address (Street, RFD, Box No., City, State, Zip): 36500 360th St SE Gully, MN 56646	
Project Location: Government Lot _____ Quarter Section(s) _____ Section(s) <u>5A4</u>	
Township (Name & #) <u>148</u> Range # <u>40</u> County <u>Polk</u>	
Type of Work Proposed:	
<input type="checkbox"/> Excavate <input type="checkbox"/> Fill <input type="checkbox"/> Drain <input type="checkbox"/> Construct	<input checked="" type="checkbox"/> Install <input type="checkbox"/> Remove <input type="checkbox"/> Other <input type="checkbox"/>
<input type="checkbox"/> Ditch <input checked="" type="checkbox"/> Culvert (Size _____) <input type="checkbox"/> Bridge (Size _____) <input type="checkbox"/> Dam	<input type="checkbox"/> Dike <input type="checkbox"/> Erosion Control <input type="checkbox"/> Tile <input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>Floods every spring no pipe at this time</u>
Estimated drainage area: acres _____ or sq. mile(s) _____
Work is necessary because:

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: <u>Ken Blaser</u>	Date: <u>10-13-22</u>
--	--------------------------

OCT 14 2022

MJ

For Office Use Only P.A. No. <u>22-247</u>

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
River Falls Township	River Falls Township	13447 150th Avenue SE St Hilaire, MN 56754		tel: mobile: 218-684-1268 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **River Falls** Range: **43** Section: **14 1/4**:

(4) Describe in detail the work to be performed. **Survey ditch for drainage. No culvert at 160th Avenue and 127th Street. Is one needed.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Water drainage.**

Status

Status	Notes	Date
Approved	P.A. #22-136 – River Falls Township/Craig Jonson Pennington County – River Falls Township – Section 14/15 Red Lake Watershed District (RLWD) Completed the survey request from River Falls Township, to see if there is a need to clean a ditch near 160th Ave and 127th St. See Attachments T.O.	July 11, 2022
Received	None	June 30, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-262

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Brent Wagner		407 S. 4th St. Fisher, MN 56723		tel:218-289-4783 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Nesbit Range; 48 Section: 12 1/4:**

(4) Describe in detail the work to be performed. **Add Crossing with Gated Culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Provide safer access to roadway and keep water from flowing back into field**

Status

Status	Notes	Date
Approved	P.A. #22-262 – Brent Wagner Polk County – Nesbit Township Section 12 Red Lake Watershed District (RLWD) approval to Install an 18” culvert for a new field access in the NW quarter of section 12. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 28, 2022
Received	None	Nov. 2, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



MEMORANDUM

DATE: November 15, 2022
 TO: Watershed District and Watershed Management Organization Administrators
 FROM: Jan Voit, Interim Executive Director
 CC: MAWD Board of Directors
 Angie Obremski, MAWD Accountant
 RE: **2023 ANNUAL MEMBERSHIP DUES**

President
 Linda Vavra (Region 1)
 Bois de Sioux WD
lvavra@fedtel.net
 320-760-1774 | Term 2023

Secretary
 Ruth Schaefer (Region 2)
 Middle Fork Crow River WD
ruths56288@gmail.com
 320-212-5973 | Term 2022

Treasurer
 Jackie Anderson (Region 3)
 Comfort Lake – Forest Lake WD
mawdjapa@gmail.com
 612-819-6906 | Term 2024

Directors
 Peter Fjestad (Region 1)
 Buffalo Red River WD
pfjestad@prtcl.com
 218-731-4630 | Term 2022

Gene Tiedemann (Region 1)
 Red Lake WD
gtiedemann@rrv.net
 218-289-3511 | Term 2024

Jeff Gertgen (Region 2)
 Middle Fork Crow River WD
jlgliason@gmail.com
 608-370-3934 | Term 2023
 Appointed until Dec 2022

Wanda Holker (Region 2)
 Upper Minnesota WD
ewholker@fedtel.net
 320-760-6093 | Term 2024
 Appointed until Dec 2022

Mary Texer (Region 3)
 Capitol Region WD
metexer@gmail.com
 651-224-2919 | Term 2023

David Ziegler (Region 3)
 Riley-Purgatory-Bluff Creek WD
david_ziegler@outlook.com
 952-905-1889 | Term 2022
 Appointed until Dec 2022

Jan Voit
 Interim Executive Director
admin@mnwatershed.org
 507-822-0921

As a non-profit organization that serves local governments that focus on water management on watershed boundaries, MAWD is a membership-driven organization. Member services include regular communication to provide information on changes to legislation and information regarding government regulations and laws. We provide education and training opportunities at workshops, a summer tour, and an annual conference and trade show, as well as lobbying to influence political decisions on behalf of our members.

Please find attached the 2023 Membership Dues Spreadsheet that shows the amounts due from each watershed district or watershed management organization to be members in 2023 year. **The dues formula remains the same as in 2022, but the caps have changed.** Our bylaws state that the dues payable date is January 31 of each year.

2023 MEMBERSHIP DUES

Dues Calculation = Estimated Market Value (EMV) x 0.00048 x 0.005, not to exceed cap

103D rural member without additional tax revenue options	Cap = \$5,000
103D rural member with additional tax revenue options	Cap = \$7,500
103B metro WD member (EMV ≤ \$10B)	Cap = \$7,500
103B metro WD member (EMV ≥ \$10B)	Cap = \$12,500

As a result of this change, some metro watershed districts will see an increase in their dues and some rural watershed districts will see a decrease in dues. As always, dues fluctuate as your EMV fluctuates.

The MAWD Board voted to freeze WMO dues for 2023 at the 2022 level. The Board will further examine the WMO dues in the future.

Please submit payment by **January 31, 2023** to:

MN Association of Watershed Districts
c/o Obremski Ltd.
1005 Mainstreet
Hopkins, MN 55343

PLEASE NOTE THIS IS NOT THE MAWD OFFICE.
PLEASE SEND DIRECTLY TO MAWD'S ACCOUNTANT.

We cannot be successful without our members. We greatly appreciate your support. If you have questions or concerns, please don't hesitate to contact me. **We are stronger TOGETHER! This is YOUR organization and I work for YOU!** I can be reached at 507-822-0921 or admin@mnwatershed.org.

Enclosures: 2023 MAWD Membership Dues Spreadsheet; BWSR Memo dated June 30, 2022 re: 2022 Estimated Market Values; Member Services; 2023 Strategic Plan Goals and Objective; and WD-WMO map

2023 MAWD Membership Dues - Watershed Districts

WATERSHED DISTRICT	2022 Estimated Market Values (EMV)	.048% EMV	x 0.005	2022 MAWD Dues	2023 MAWD Dues
LOWER MINNESOTA RIVER	12,391,396,500	5,947,870	29,739	7,500	12,500
SOUTH WASHINGTON	15,504,858,600	7,442,332	37,212	7,500	12,500
RILEY-PURGATORY-BLUFF CREEK	16,945,426,600	8,133,805	40,669	7,500	12,500
COON CREEK	19,485,735,600	9,353,153	46,766	7,500	12,500
RAMSEY-WASHINGTON METRO	19,793,800,800	9,501,024	47,505	7,500	12,500
NINE MILE CREEK	23,565,087,200	11,311,242	56,556	7,500	12,500
CAPITOL REGION	26,471,138,600	12,706,147	63,531	7,500	12,500
RICE CREEK	27,228,152,900	13,069,513	65,348	7,500	12,500
MINNEHAHA CREEK	62,893,144,900	30,188,710	150,944	7,500	12,500
CARNELIAN MARINE ST. CROIX	1,964,538,200	942,978	4,715	4,621	4,715
BROWN'S CREEK	2,274,652,800	1,091,833	5,459	5,130	5,459
COMFORT LAKE - FOREST LAKE	2,406,482,200	1,155,111	5,776	5,506	5,776
PRIOR LAKE-SPRING LAKE	5,097,661,100	2,446,877	12,234	7,500	7,500
VALLEY BRANCH	5,763,753,200	2,766,602	13,833	7,500	7,500
JOE RIVER	240,778,900	115,574	578	563	578
ROSEAU RIVER	820,826,300	393,997	1,970	1,945	1,970
THE TWO RIVERS	1,574,610,400	755,813	3,779	3,785	3,779
SHELL ROCK RIVER	2,228,222,000	1,069,547	5,348	5,216	5,348
MIDDLE SNAKE TAMARAC RIVERS	2,718,434,800	1,304,849	6,524	6,492	6,524
RED LAKE	8,798,392,000	4,223,228	21,116	7,500	7,500
BUFFALO-RED RIVER	9,451,561,500	4,536,750	22,684	7,500	7,500
SAUK RIVER	9,885,010,200	4,744,805	23,724	7,500	7,500
WILD RICE	3,940,718,900	1,891,545	9,458	7,500	7,500
BOIS DE SIOUX	4,450,140,100	2,136,067	10,680	7,500	7,500
BEAR VALLEY	231,310,700	111,029	555	540	555
CROOKED CREEK	405,961,900	194,862	974	975	974
BELLE CREEK	428,426,200	205,645	1,028	1,018	1,028
WARROAD	439,782,300	211,096	1,055	1,027	1,055
STOCKTON-ROLLINGSTONE WS	571,324,900	274,236	1,371	1,319	1,371
CORMORANT LAKES	685,904,600	329,234	1,646	1,516	1,646
OKABENA-OCHEDA	1,034,278,400	496,454	2,482	2,424	2,482
HIGH ISLAND	1,228,087,900	589,482	2,947	2,906	2,947
SAND HILL RIVER	1,244,986,200	597,593	2,988	2,907	2,988
TURTLE CREEK	1,353,930,900	649,887	3,249	3,109	3,249
UPPER MINNESOTA RIVER	1,451,984,700	696,953	3,485	3,422	3,485
NORTH FORK CROW RIVER	1,602,276,400	769,093	3,845	3,713	3,845
KANARANZI-LITTLE ROCK	1,792,559,900	860,429	4,302	4,248	4,302
CLEARWATER RIVER	1,913,231,000	918,351	4,592	4,351	4,592
MIDDLE FORK CROW RIVER	2,023,156,000	971,115	4,856	4,605	4,856
BUFFALO CREEK	2,498,874,700	1,199,460	5,997	5,867	5,000
HERON LAKE	2,504,746,600	1,202,278	6,011	5,988	5,000
PELICAN RIVER	2,555,454,100	1,226,618	6,133	5,845	5,000
YELLOW MEDICINE RIVER	2,557,913,600	1,227,799	6,139	5,946	5,000
LAC QUI PARLE-YELLOW BANK	3,090,449,300	1,483,416	7,417	6,762	5,000
CEDAR RIVER	3,306,836,500	1,587,282	7,936	7,500	5,000
Watershed Management Organizations (WMOs)					
Bassett Creek WMC - 4th year	14,681,551,100	7,047,145	35,236	7,500	7,500
Mississippi WMO - 4th year	35,435,169,900	17,008,882	85,044	7,500	7,500
Lower Rum River WMO - 3rd year	3,408,635,200	1,636,145	8,181	3,750	3,750
Vadnais Lakes Area Lakes WMO - 4th year	4,875,538,300	2,340,258	11,701	7,500	7,500
New WMO members - 1st year				500	500
TOTALS	91,322,371,300	43,834,738	219,174	255,996	295,276

Notes:

Dues Calculation = Estimated Market Values x 0.00048 x 0.005, not to exceed cap

103B metro WD member (EMV≥\$10B): Cap = \$12,500

103B metro WD member (EMV<\$10B): Cap = \$7,500

103D rural member with additional tax revenue options: Cap = \$7,500

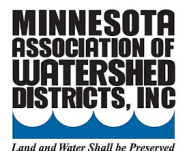
103D rural member without additional tax revenue options: Cap = \$5,000

WMO dues remain unchanged from the 2022 rate

Source of 2022 WD Estimated Market Values: See included BWSR Memorandum, June 30, 2022

Source of 2022 WMO Estimated Market Values - same values used for 2021 dues calculation

For more information, contact Jan Voit at 507-822-0921 or admin@mnwatershed.org



Memo

Date: June 30, 2022

To: Watershed District Administrators and Managers

From: Melissa King, Water Programs Coordinator

Cc: Emily Javens, MAWD
Rob Sip, RRWMB
BWSR: John Jaschke, Justin Hanson, Dave Weirens, Jeremy Olson, Regional Operations Staff

RE: 2022 Estimated Market Values

Please find attached a table containing the recently released total estimate market values (EMV) for 2022 from the Minnesota Department of Revenue. The 2021 abstract of tax lists was used as the basis for calculating the table.

To determine the annual maximum general fund levy for a watershed district ([Minn. Stat. § 103D.905, Subd. 3](#)):

- Multiple the EMV listed in the table for the watershed district by 0.048 percent (0.00048)
- Compare that calculated value to the maximum general fund levy limit of \$250,000
- Use whichever value is less

Please contact me if you have any questions.

Melissa King
Melissa.king@state.mn.us
651.350.8845

Attachment: Taxes Payable 2022 Estimated Market Values for Watershed Districts in Minnesota

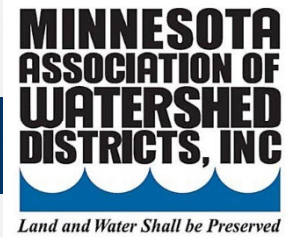
TAXES PAYABLE 2022**ESTIMATED MARKET VALUES (EMV) FOR WATERSHEDS IN MINNESOTA**

Watershed Code	Watershed Name	Total EMV
001	Bear Valley Watershed District	\$ 231,310,700
003	Belle Creek Watershed District	\$ 428,426,200
031	Bois De Sioux Watershed District	\$ 4,450,140,100
069	Browns Creek Watershed District	\$ 2,274,652,800
005	Buffalo Creek Watershed District	\$ 2,498,874,700
007	Buffalo-Red River Watershed District	\$ 9,451,561,500
070	Capitol Region Watershed District	\$ 26,471,138,600
010	Carnelian-Marine-St. Croix Watershed District	\$ 1,964,538,200
002	Cedar River Watershed District	\$ 3,306,836,500
009	Clearwater River Watershed District	\$ 1,913,231,000
071	Comfort Lake-Forest Lake Watershed District	\$ 2,406,482,200
013	Coon Creek Watershed District	\$ 19,485,735,600
015	Cormorant Lakes Watershed District	\$ 685,904,600
016	Crooked Creek Watershed District	\$ 405,961,900
024	Heron Lake Watershed District	\$ 2,504,746,600
018	High Island Watershed District	\$ 1,228,087,900
020	Joe River Watershed District	\$ 240,778,900
021	Kanaranzi-Little Rock Watershed District	\$ 1,792,559,900
022	Lac qui Parle-Yellow Bank Watershed District	\$ 3,090,449,300
060	Lower Minnesota River Watershed District	\$ 12,391,396,500
074	Middle Fork-Crow River Watershed District	\$ 2,023,156,000
026	Middle-Snake-Tamarac Rivers Watershed District	\$ 2,718,434,800
062	Minnehaha Creek Watershed District	\$ 62,893,144,900
058	Nine Mile Creek Watershed District	\$ 23,565,087,200
008	North Fork Crow River Watershed District	\$ 1,602,276,400
028	Okabena-Ocheda Watershed District	\$ 1,034,278,400
030	Pelican River Watershed District	\$ 2,555,454,100
032	Prior Lake-Spring Lake Watershed District	\$ 5,097,661,100
034	Ramsey-Washington Metropolitan Watershed District	\$ 19,793,800,800
036	Red Lake Watershed District	\$ 8,798,392,000
038	Rice Creek Watershed District	\$ 27,228,152,900
064	Riley-Purgatory-Bluff Creek Watershed District	\$ 16,945,426,600
040	Roseau River Watershed District	\$ 820,826,300
042	Sand Hill Watershed District	\$ 1,244,986,200
043	Sauk River Watershed District	\$ 9,885,010,200
073	Shell Rock River Watershed District	\$ 2,228,222,000
014	South Washington Watershed District	\$ 15,504,858,600
044	Stockton-Rollingstone-Minnesota City Watershed District	\$ 571,324,900
050	The Two Rivers Watershed District	\$ 1,574,610,400
048	Turtle Creek Watershed District	\$ 1,353,930,900
052	Upper Minnesota River Watershed District	\$ 1,451,984,700
054	Valley Branch Watershed District	\$ 5,763,753,200
056	Warroad Watershed District	\$ 439,782,300
066	Wild Rice Watershed District	\$ 3,940,718,900
068	Yellow Medicine River Watershed District	\$ 2,557,913,600

SOURCE: MN Department of Revenue 2022 PRISM SUBMISSION #3 - FINAL ASSESSMENT AND TAXATION

MEMBER SERVICES

MN Association of Watershed Districts | 507-822-0921 | mnwatershed.org |
[Minnesota Association of Watershed Districts](#) | [Facebook](#)



What is the Minnesota Association of Watershed Districts?

The Minnesota Association of Watershed Districts, Inc. (MAWD) is a 501(c)(4) non-profit and membership-based organization serving local governments that manage water on watershed boundaries rather than political boundaries. Members benefit from having an organization that **supports and advocates for leaders in watershed management** and works diligently to maximize the availability of tools and resources to **establish excellence and innovation** in member organizations.



Fortify the infrastructure to ensure reliable delivery of services.

We maintain regular communication with our members to ensure they are informed of the latest watershed news including trainings they may find useful, changes to legislation that may impact them, and information to help them stay in compliance with governmental regulations and laws. **New Strategic Plan efforts:** ensure our governance and management are aligned with the Strategic Plan, redesign the website, and launch a platform for data sharing.



Serve as a liaison to collaborate with statewide agencies and associations.

We continue to maximize relationships with state agencies and associations as the best way to advance initiatives, especially with the legislature. **New Strategic Plan efforts:** increase collaborative efforts with the MN Association of Watershed Administrators and the MN Board of Water and Soil Resources.



Ensure strong legislative policies are in place for watershed management.

Members drive the organization's policies through an annual resolutions process. From these resolutions, our Board of Directors sets each year's priorities. Our lobbyist works to influence political decisions on our behalf. **New Strategic Plan effort:** develop clearly defined legislative policies that accurately state our positions.



Enhance the skills of watershed district and watershed management organization boards.

Every year, we provide members with opportunities to learn from other members and industry experts at our events. Training topics include watershed planning, permitting, flood control, education and outreach programs, innovative technologies, public relations, data collection and analysis, aquatic invasive species, drainage, governance, and leadership. **New Strategic Plan effort:** offer comprehensive training for watershed district and watershed management organization boards at all events.



Build a watershed community that supports one another.

The Board of Directors appreciates your watershed's support through attendance at the Legislative Day at the Capitol, Summer Tour, and Annual Conference. We value the opportunity to work with board members and staff at these events. We welcome your involvement in the Board of Directors and on our committees. This is **YOUR** organization. We look forward to serving you in the coming year. **New Strategic Plan efforts:** changing our name to Minnesota Watersheds and holding regional caucuses at all events.

ALONE *WE CAN DO* SO LITTLE; **TOGETHER WE CAN DO SO MUCH.**

- Helen Keller

*Together
we are
Stronger*

Opportunities to support one another.



Legislative appointments



A voice in YOUR organization's policies



Learn from each other and take advantage of networking opportunities

Our members.

Region I		
Joe River	Sand Hill River	Middle-Snake-Tamarac Rivers
Two Rivers	Wild Rice	Pelican River
Roseau River	Buffalo-Red River	Red Lake
Cormorant Lakes	Bois de Sioux	
Region II		
Upper Minnesota River	Shell Rock River	Turtle Creek
Okabena-Ocheda	Cedar River	Yellow Medicine River
Clearwater River	Crooked Creek	Middle Fork Crow River
North Fork Crow River	Kanaranzi-Little Rock	Lac Qui Parle-Yellow Bank
Region III		
Brown's Creek	Minnehaha Creek	Nine Mile Creek
Comfort Lake-Forest Lake	South Washington	Valley Branch
Ramsey-Washington Metro	Carnelian Marine St. Croix	Rice Creek
Riley-Purgatory-Bluff Creek	Capitol Region	Coon Creek
Vadnais Lake Area WMO	Bassett Creek WMC	Mississippi WMO

MINNESOTA WATERSHEDS

STRATEGIC PLAN GOALS AND OBJECTIVES

MISSION: To support and advocate for leaders in watershed management.

VISION: To establish excellence and innovation in all watershed-based organizations.

GOALS AND OBJECTIVES:



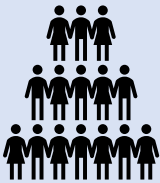
Fortify the infrastructure of Minnesota Watersheds to ensure reliable delivery of services.

- Ensure Minnesota Watersheds governance and management are aligned with the Strategic Plan.
- Develop concentrated communication efforts.
- Empower Minnesota Watersheds to accomplish its goals and objectives.
- Invest in technological resources to accommodate access to information.
- Better utilize member and executive committees for healthy and sustainable Minnesota Watersheds' operations.



Build a watershed community that supports one another.

- Enhance member engagement through inclusivity.
- Grow membership.
- Expand participation at Minnesota Watersheds' events.
- Increase member involvement on committees and the Minnesota Watersheds Board of Directors to assure member needs are met.



Serve as a liaison to collaborate with statewide agencies and associations.

- Increase collaborative efforts between the Board of Water and Soil Resources and Minnesota Watersheds.
- Increase partnership activities with statewide entities.



Ensure strong legislative policies are in place for watershed management.

- Streamline the resolutions and legislative platform processes.
- Articulate clearly defined legislative policies so members and Minnesota Watersheds' representatives can accurately state our positions.
- Focus and prioritize lobbying efforts.
- Increase member engagement in the legislative process.



Enhance the skills of watershed district and watershed management organization boards.

- Provide guidance and direction for efficient and effective member board operations.

Red Lake Watershed District - Administrators Report

November 22, 2022

Red River Watershed Management Board – LeRoy and I attended the Red Board meeting held in Ada, November 15, 2022. I attended via Teams and LeRoy attended in person. One of the items on the agenda was to decide how to divide the \$650,000 Water Quality Funding for 2023. One option was to have a first come first serve basis which could leave some watershed districts with no WQ funding or to just divide the \$650,000 evenly amongst the member Districts as “Base Funding”. The “Base Funding” approach was approved therefore leaving \$92,857.14 per watershed upon request. Just to keep in mind, we received \$250,000 on the TRF Oxbow for fiscal year 2022 so there has been a drastic reduction in WQ in the future.

Red River Watershed Management Board Legislative Open House – I have included in your packet the agenda for the 2022 Annual Legislative Open House that will run in conjunction with the regular Board meeting December 13, 2022. The Legislation portion of the meeting will start at 10:00 am which will also include lunch. Each member District is supposed to give a brief presentation of projects that have been completed or are presently working on, which in our case is Black River Impoundment, Ring Dikes, and various One Watershed One Plan Projects. This meeting can be attended live or via Teams but in this case since I will be giving a presentation, I may attend live.

Thief River 1W1P – We are planning a Steering Committee meeting to be held either December 5th or December 12th with the Policy Committee meeting being held December 19, 2022.

Clearwater River 1W1P – The RLWD was informed yesterday that we are able to use \$30,000 of funds remaining from the Watershed Planning grant and can be used toward our Technical and Engineering costs we will have for the preliminary survey and design of the area north our Greenwood 27 Project.

FEMA – RLWD staff is continuing to get information together on all completed and future projects as it relates to the FEMA declaration from this springs flooding. FEMA staff has set a meeting date of December 5th to report to our office to review information as well as possible field site inspection of projects that are not completed.

Minnesota Association of Watershed Administrators – I will be leaving for Alexandria the afternoon of Tuesday November 29th for the MAWA meeting which will be held at 9:00 am November 30th. The rest of the staff will be leaving Wednesday afternoon to be available to take part in the sessions Thursday and Friday.

River of Dreams – Christina has been assisting International Water Institute with making canoes for the River of Dreams Program. She is also coordinating with area schools to kick off the class-room portion of the River of Dreams Program. Just a tidbit of information in that this is the first year our River Watch students took part in the launching of canoes which took place in the spring of 2022.

River Watch – Christina is starting to work with schools in preparation for the River Watch Forum which is being held at the Alerus in Grand Forks March 1, 2023.

Potential Drainage Legislation Meeting
November 11, 2022

Attendees: Randall Doneen and Tim Gieseke, Department of Natural Resources (DNR); Kevin Paap, Randy Kramer, and Brian Martinson, Association of Minnesota Counties (AMC); and Ray Bohn and Jan Voit, MAWD

The DNR staff presented the following reasons for the need for adopting a formal early coordination process in Minnesota Statutes Chapter 103E.043 and 103E.015.

- The only formal points of contact with the DNR are after the preliminary and final engineer's reports are submitted. By that time two or three years of work is already invested in the proposed drainage project.
- The 30-day review period makes it impossible for them to do justice to drainage project review.
- There is a need for consistency in the review process.

They expressed that any legislation would be vetted through the Drainage Work Group (DWG) and that they were in the process of meeting with agency staff, and non-government organizations (environmental groups) regarding the legislative proposal.

The DNR staff presented the following proposal for legislation changes to Minnesota Statutes Chapter 103E.015.

- Before the drainage authority accepts an improvement petition, a public meeting would be required.
 - Non-government entities have expressed concern about their ability to engage early in the process and whether their comments are receiving adequate attention. Holding a public meeting would allow that to happen.
 - The DNR believes that agencies benefit from hearing from the public. They see the additional input as being helpful.
- The public meeting would include the participation of a technical panel, with representatives from Soil and Water Conservation Districts, the Board of Water and Soil Resources, DNR, Department of Agriculture, and the Department of Health.
- The technical panel would be required to generate a report within 90 days that prioritizes which environmental consideration(s) are the most important/relevant to the project.
- This report would guide the engineer on how to address considerations in the preliminary engineering report.
 - The technical panel would not say yes or no to a project but would identify issues that need to be addressed. DNR would like to ask BWSR to lead the technical panel and become more involved in drainage issues.
 - They have not determined how disagreements within the technical panel would be resolved.
- They felt that a change to statute would ensure that there is consistency in the process of the early coordination on environmental considerations.

The DNR has discussed this process with some counties. AMC and MAWD are welcome to contact Joanne Boettcher, DNR, to get contact information so outreach can be done with those counties.

The DNR also stated that they have a budget/staffing problem that impacts their work on drainage issues. They indicated they are committed to bringing more resources to drainage issues.

Advice and concerns from AMC and MAWD.

- There had been early coordination done with some drainage authorities and engineering firms in the past. Rather than legislation, we could recreate what had been done in the past.
- Drainage authorities are working within drainage law. The DNR is being influenced by outside groups to stop drainage projects.
- A process could be developed similar to what MAWD and the Department of Transportation have for local permitting requirements. Rather than legislation, the early coordination process could be done through letters of agreement.
- Public meetings add additional, unnecessary complexity. Meetings between the drainage authority and relevant state agencies could take place. A public meeting requirement raises concerns.
- DNR struggles getting comment letters to drainage authorities in a timely manner.
- AMC and MAWD would be open to working with the DNR to test this informal process as a pilot.
- AMC and MAWD are not opposed to early coordination but are skeptical about the goal of the proposed legislation.
- If the DNR presents draft legislation to the DWG, there will be resistance. It would be better to approach this with ways to work cooperatively outside of the legislative approach.
- Consideration needs to be given to the landowners that need the drainage to produce crops and make a living.
- Rather than just speaking with environmental non-government organizations, it is essential to include farm groups in the discussion.

In response to the concerns raised, the DNR stated:

- Their ultimate purpose with the proposed legislation is to save time and money for landowners in the drainage improvement process.
- They intend to complete individual conversations before bringing anything to the DWG.
- They want BWSR to assume a leadership role in this process.
- They will speak with Jason Garms, DNR, regarding meeting with non-government farm organizations.
- There is confusion and uncertainty regarding DNR's proposed submittal guidelines. These are separate from the proposed legislation.

Meeting notes submitted by

Jan Voit, MAWD Interim Executive Director



We are inviting you to join our

2022 *Annual* LEGISLATIVE OPEN HOUSE

Join us to interact with our membership about flood mitigation and water storage efforts in the Red River Basin of Minnesota.

[*Click here to join the meeting*](#)

**TUESDAY
DECEMBER 13, 2022
10:00 AM**

RRWMB OFFICE

11 Fifth Ave E
Ada, Minnesota

See Notice For Participation Information